



Nunney First School

Video Conferencing PARENT AGREEMENT

The following information will allow parents to decide whether they agree to their child joining/accessing video conference calls (including Zoom) set up and led by teachers at Nunney First School staff.

To support online safety, we kindly ask parents to read the information below and reply to this email, saying that they agree to respect and follow the video conferencing protocols below. In cases where parental agreement is not provided, teachers will be unable to admit children to video conferences using platforms such as Zoom, Microsoft Teams and/or Google Classroom. In the event of a full or partial school closure, this could affect the child's ability to engage in the remote learning that teachers will be providing.

- ✓ Video conferencing platforms such as Zoom will only be used for delivering group/class sessions with prior agreement, and not for any other contact. If concerns are raised during the session, we will follow this up with a telephone conversation, which does not involve the child.
- ✓ All video conference meetings will be set up by staff at Nunney First School and an invitation sent to the family ahead of the session.
- ✓ At all times, two staff members will be present during the call. Should one be called away unexpectedly the call will terminate immediately.
- ✓ Parents must set up the device the child will use with a neutral background and be aware of what can be seen in the wider frame. Parents will ensure that the camera is pointing straight ahead and focuses on head and shoulders. Interruptions and background appearances from other family members will be kept to an absolute minimum.
- ✓ Parents must remain in the room during the whole session, to monitor and support the child – Zoom has an age restriction of 16+.
- ✓ Should the video conferencing session be interrupted by family members living in the same household, the teacher as host, will close the call for everyone and resume a session at the next agreed date.
- ✓ Children and parents must dress appropriately, as you would for a face-to-face session.
- ✓ Children and adults must use appropriate language, as you would in a face-to-face meeting.
- ✓ Screen sharing, screen shots and recording of sessions is not permitted by those the teacher invites to the call/meeting.

These guidelines have been written to protect everyone using video conferencing within a school setting. **Your acceptance of the rules above must be provided in writing (via email), before your child can access video conferencing sessions.**

If you would like more information about Zoom (the platform we will likely use), please go to:

<https://www.net-aware.org.uk/networks/zoom/>

For more information on keeping children safe during video conferencing please go to:

- ✓ <https://www.ncsc.gov.uk/guidance/video-conferencing-services-using-securely>
- ✓ <https://parentinfo.org/article/video-chatting-a-guide-for-parents-and-carers-of-primary-school-age-children>
- ✓ https://www.ncsc.gov.uk/files/vtc_infographic.pdf

If you have concerns or would like to discuss this agreement, please contact Mrs Baxter, our Computing Leader, by email bbaxter@nunneyschool.com or phone 01373 836429. Thank you.