

SCHOOL NAME	NUNNEY FIRST SCHOOL		
Name of assessor	Sue Heal	Date	8th January 2021 – drawing on information in the DfE’s guidance Restricted attendance during the national lockdown: schools (07.01.21), which replaces DfE guidance for full opening: schools (30.12.20)
Time	Term 3 2020-2021	Risk Assessment of:	Coronavirus (Covid-19) Live document, monitored weekly

This risk assessment addresses the management of risk associated with contracting COVID-19 within the school setting.

It is underpinned by the following systems of control. They are grouped into ‘prevention’ and ‘response to any infection’ and are outlined in more detail in the sections below and the following guidance

[Restricting attendance during the national lockdown: schools \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/91222/restricting-attendance-during-the-national-lockdown-schools.pdf)

Prevention:

1. Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend the setting.
2. Where recommended, the use of face coverings in schools.
3. Clean hands thoroughly more often than usual.
4. Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach.
5. Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents.
6. Minimise contact between individuals and maintain social distancing wherever possible.
7. Where necessary, wear appropriate PPE.
8. Always keeping occupied spaces well ventilated.

Numbers 1 – 5 and number 8 **must** be in place in all settings, all the time.

Number 6 must be properly considered and schools must put in place measures that suit their particular circumstances.

Number 7 applies in specific circumstances.

Response to any infection:

9. Engage with the NHS Test and Trace process.
10. Manage confirmed cases of coronavirus (COVID-19) amongst the school community.
11. Contain any outbreak by following local Health Protection Team advice.

Numbers 9 - 11 must be followed in every case where they are relevant.

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The Risk assessment takes into consideration the following school documentation, and should be read alongside these documents for more information.

1. Planning for re-opening
2. Recovery Curriculum - principles and models
3. Behaviour Policy – COVID-19 Annex
4. Safeguarding Policy – COVID-19 Annex
5. Health and Safety Policy – COVID 19 Annex
6. Personal risk assessments / behaviour plans for named pupils

L= Low Risk M=Medium Risk H= High Risk	If 'low' risk then controls are fit for purpose If Medium then risk controls will be covered in existing risk controls
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What is the hazard?	Who might be harmed?	How might people be harmed?	Existing risk control measures	Risk Rating			Additional Controls	Action / monitored by whom?	Action/ monitored by when?
				L	M	H			
Poor hygiene	People who are extremely clinically or clinically vulnerable to complications from COVID-19	Increase in the rate of infection transmission Acute health complications and potential death as a result of contracting COVID-19	Link to DfE guidance Restricting attendance during the national lockdown: schools <ul style="list-style-type: none"> • Hand-washing routines built into school culture ensure staff and pupils clean hands thoroughly more often than usual including when they arrive at school, when they return from breaks, when they change rooms and before and after eating. • Regular reminders provided regarding HANDS:FACE: SPACE • Adult supervision in place for the use of hand sanitiser gel when this is used instead of soap and water (see separate hand sanitiser gel risk assessment). • Ensure good respiratory hygiene - use tissues to catch coughs and sneezes and dispose of these in a bin. Wash hands after coughing or sneezing. • Adults regularly draw attention to posters on hand and respiratory hygiene displayed in key areas. 					Action: All staff Monitoring: Headteacher / Teachers in Charge	Risk controls in place for 06.01.21 Weekly monitoring - Thursday evening staff review meeting

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Coming into contact with infected surfaces /resources	People who are extremely clinically or clinically vulnerable to complications from COVID-19	Increase in the rate of infection transmission Acute health complications and potential death as a result of contracting COVID-19	Link to Guidance on cleaning non-healthcare settings <ul style="list-style-type: none"> • Maintain enhanced cleaning regime, including cleaning frequently touched surfaces often using a chemical disinfectant that meets the European Standard BS EN 1276. • Sanitising agent and blue roll available in all teaching areas and the staffroom. • Staff rota in place to monitor regular cleaning of toilets, sinks, tabletops, door handles, light switches etc. • Rooms where a person with suspected Covid-19 symptoms has been will be deep cleaned and waste stored for 72 hours before disposal. • System in place for cleaning/rotating PE and playtime resources (i.e. out of reach for 48 hours/72 hours for plastics) that are shared between pupils. • Designated toilet block for each group of children (bubble). • Door entry fobs belonging to staff will not be passed to pupils to use. • Staff, rather than pupils will ring the bell at the end of morning break and lunchtime. The bell handle will be sanitised before and after use. 					Action: All staff Monitoring: Headteacher / Teachers in Charge	Risk controls in place for 06.01.21 Weekly monitoring - Thursday evening staff review meeting
Coming into contact on site with those that have symptoms	Local population due to accelerated transmission of the virus People who are extremely clinically or clinically vulnerable to	Increase in the rate of infection transmission Transmission to vulnerable people Acute health complications and potential death as a	Link to Testing information: Government guidance on safe working including PPE; Government Stay at Home advice; guidance for households with possible or confirmed coronavirus (COVID-19) infection <ul style="list-style-type: none"> • Headteacher reiteration of Government's STAY AT HOME message. Only children of critical workers and those who are vulnerable will attend school. • Clear message given (including reminders) that anyone with COVID-19 symptoms (high temperature, new continuous 				Headteacher and Teachers in Charge will follow current Public Health guidance in managing confirmed cases of COVID-19	Action: Trained First Aiders / Headteacher Monitoring: Headteacher	Risk controls in place for 06.01.21 Regular reminders to parents Constant monitoring by Head

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	complications from COVID-19	result of contracting COVID-19	<p>cough, loss or change to sense of smell or taste) MUST self-isolate and engage with the NHS Test and Trace process.</p> <ul style="list-style-type: none"> Parents of children attending school and staff will be made aware of the need to confirm test outcomes with the school, including those received across school holidays. Parents/carers of children in school and staff will be provided with clear and easily accessible guidance on steps that must be followed by all household members should there be possible or confirmed cases of coronavirus infection in the household or support bubble. A designated isolation area is in place, enabling immediate isolation of anyone displaying COVID-19 symptoms until they can be collected by a parent/carer. Suspected case management protocol are in place for First Aider/s to follow. PPE on hand for First Aider if 2m distance cannot be maintained. Thorough cleaning of the isolation area and other potentially contaminated areas will take place following removal of the affected person/s from site. This will include double bagging and disposal of PPE and materials contaminated with bodily fluids. 						
Coming into contact with large or differing groups/social distancing	<p>Local population due to accelerated transmission of the virus</p> <p>People who are extremely clinically or clinically vulnerable to complications</p>	<p>Increase in the rate of infection transmission</p> <p>Transmission to vulnerable people</p> <p>Acute health complications and potential death as a result of</p>	<p>Link to: DfE guidance for restricting attendance during the national lockdown: schools; Children of critical workers and vulnerable children who can access schools or educational settings</p> <ul style="list-style-type: none"> Only children of critical workers and vulnerable pupils will be offered places at school - open and transparent communication with parents/carers will be used to keep group sizes small. Teachers will provide remote learning for children who are at home. Children who need to attend school will be taught in two bubbles. Bubbles will not mix during lesson time. For 				<p>Action: All staff and the external PE Coach</p> <p>Monitoring: Headteacher / Teachers in Charge</p>	<p>Risk controls in place for 06.01.21</p> <p>Weekly monitoring - Thursday evening staff review meeting</p>	

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	from COVID-19	contracting COVID-19 Staff numbers in a very small school may become unviable if infection rates are high and staff need to self-isolate	operational reasons they will come together outside at break and lunchtimes. <ul style="list-style-type: none"> • Children in Gold Bubble (Years 2–4) will be supported to maintain distance and not touch staff and their peers where possible. • To minimise contact and maintain distance as far as possible, outdoor break times, lunchtime and before and after school clubs will be the only times when pupils come together as part of the whole school bubble. • Named staff are allocated to each bubble. Unless there are exceptional circumstances, staff will not undertake face-to-face work across bubbles. • Where possible, staff will maintain a distance of 2 metres between themselves and pupils although due to the age and developmental needs of pupils in Silver Bubble, this will not always be possible. • Staff will maintain a 2 metre distance from each other. • Staff will be encouraged to download and use the NHS COVID-19 app. • Whole school assemblies or gatherings will not take place. • To create efficient drop-off and collection arrangements that allow parents/carers to maintain social distance, there will be a single morning drop-off between 8:35 am and 8:45 am to two separate gates (one per bubble), each staffed by an adult. Pupils will go straight into their classrooms. • Pickup at the end of the school day will be 3:00 pm. This will be from the same gates pupils were dropped at. • Parents/carers dropping/collecting children will be expected to wear masks/face coverings. • Children in Gold Bubble will have their own seating space and will sit so that they do not face each other. They will also have their own set of classroom stationery. 						

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			<ul style="list-style-type: none"> • Social distancing is not appropriate for Reception and Year 1 pupils in Silver Bubble who will interact, work and play in an age-appropriate way. • PE lessons will be taught by a single external sports coach who, across the national lockdown, will only work at Nunney First School. The coach will work with both bubbles. Each bubble will have its own set of PE equipment for the week. Wherever possible, sport and PE will take place outside. Contact sports/activities will not be included in PE teaching sequences. • Singing or chanting will not take place across the national lockdown period. • Where handheld percussion instruments are used, these will be sanitised or quarantined for 72 hours post use. • Routine evacuation practices will continue with rollcalls taken in bubbles that line up at least 2m away from each other. • Before and after school childcare/clubs will be offered for vulnerable children and those of critical workers. The sports coach and named members of staff will lead these sessions (8:00–8:45 am and 3:00–4:00 pm each day). All clubs will take place outside or in the school hall/library. Each will have a box containing the equipment to be used for the term. Tables and benches will be sanitised before and after use. • Weekly PDMs will be remote or will take place in Otter Class. Members of staff (5 in total) will sit 2 metres apart at their own table. Tables and the computer keyboard and mouse will be sanitised before use and on exit. • No more than 3 members of staff will be in the staffroom at any one time. The windows will remain open at all times. Staff will clean frequently touched staffroom surfaces after breaks and at the end of lunchtime. 						
Staff from different households	All stakeholders due to	Increase in the rate of	Link to: DfE guidance Restricting attendance during the national lockdown: schools					-	-

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travelling together	accelerated transmission of the virus	infection transmission	<ul style="list-style-type: none"> No pupils on roll use dedicated school transport or wider public transport to travel to and from school. Staff walk or travel to work in their own cars – they do not share transport. As is the case in many schools, there are sibling groups that fall across the two bubbles. This is one of a number of factors that contributed to the decision to organise the school as a single bubble with distinct operational groups within this. 						
Visitors on school site	All stakeholders due to accelerated transmission of the virus	Increase in the rate of infection transmission	<p>Link to: DfE guidance Restricting attendance during the national lockdown: schools</p> <ul style="list-style-type: none"> Entry will be at the Headteacher’s discretion and by prearrangement only. Entry and exit data will be kept to support contact tracing as required. This will include detail that is sufficient to support rapid contact tracing if required by NHS Test and Trace. <u>Every</u> visitor will be asked if they or anybody in their household or social/childcare bubble has had a positive test result or has displayed symptoms of COVID-19 in the last 10 days. Access will be denied in the event of a positive response. Visitors will be asked to apply hand sanitiser gel (provided by school) ahead of entering site and again on exit. Pupils and staff will be removed from areas to be visited ahead of visitor entry. All access will be escorted whilst maintaining social distancing. Contractors will be asked to wear masks and to maintain a 2 metre separation distance whilst on site. For contractors who are on site during school holidays, wearing of masks may be relaxed in discussion with the Headteacher. Touchpoints in areas visited by contractors/essential visitors will be cleaned ahead of reoccupation by pupils and staff. 				Keep visitors on site to an absolute minimum whilst ensuring that planned programmed maintenance is up-to-date and safeguarding support for pupils is effective.	Action: All staff Monitoring: Headteacher	Risk controls in place for 06.01.21 Weekly on a Thursday evening

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			<ul style="list-style-type: none"> • Meetings with SEN advisory services/therapists will take place remotely. • Meetings with Children’s Social Care and Early Help Service professionals will take place remotely. In exceptional circumstances, face to face meetings may be approved and facilitated by the Headteacher (DSL) or Teachers in Charge (DDSLs). Discussion about COVID management measures to be used will precede such visits. • Adult volunteers will not work in school across the national lockdown. • The Headteacher will take active steps to minimise the number of temporary staff entering the school premises. When a supply teacher is contracted to work at the school, they will be provided with a copy of this risk assessment and will be asked to sign to say that they have read and agree to comply with the school’s arrangements for managing and minimising risk. • Supply teachers will be expressly asked to take particular care to maintain distance from other staff and pupils. 						
External trips	People who are extremely clinically or clinically vulnerable to complications from COVID-19	Reduced hygiene controls Increased risk of infection transmission caused by coming into contact with large or differing groups	<p>Link to: DfE guidance Restricting attendance during the national lockdown: schools</p> <ul style="list-style-type: none"> • Educational visits will not take place across the national lockdown and pupils will not be taken off the school site. • Instead, teachers will make use of outdoor spaces in the school grounds. 					Action: Teachers & Headteacher Monitoring: Headteacher	Review 12.02.21

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Poor workplace ventilation	People who are extremely clinically or clinically vulnerable to complications from COVID-19	Increase in the rate of infection transmission	<p>Link to HSE guidance on ventilation; DfE guidance Restricting attendance during the national lockdown: schools</p> <ul style="list-style-type: none"> Natural ventilation will be used to help reduce the risk of spreading coronavirus. In the cold weather of term 3, windows will be opened just enough to provide constant background ventilation and opened more fully to plunge fresh air into teaching areas across break and lunchtimes. Internal classroom doors will be kept open to assist with creating a throughput of air. To reduce draughts, high level windows will be opened in preference to low level windows. Additional clothing may be worn indoors. This does not need to be in school uniform colours. Heating will be used as necessary to ensure comfort levels are maintained in partnership with good ventilation in occupied spaces. The school does not have an air conditioning system. 					<p>Action: TAs & Teachers</p> <p>Monitoring: Headteacher</p>	Head – monitoring by walking around
Poor hygiene in provision and serving of schools meals	People who are extremely clinically or clinically vulnerable to complications from COVID-19	Increase in the rate of infection transmission	<p>Link to Guidance for food businesses on coronavirus (COVID-19); Providing school meals during the coronavirus (COVID-19) outbreak</p> <ul style="list-style-type: none"> Across the national lockdown the school will provide meal options for all pupils who are in school, including vulnerable children and the children of critical workers. Meals will be available free of charge to: <ul style="list-style-type: none"> - all infant pupils - pupils who meet the benefits-related free school meals eligibility criteria Hot meals will be supplied by Fosse Way Kitchen, which is working to Guidance for food businesses on coronavirus – updated January 2021 - see separate risk assessment produced by Fosse Way Kitchen. 					<p>Action: HLTA & SMSAs</p> <p>Monitoring: Headteacher</p>	Head – monitoring by walking around & formal review with SMSAs each Friday lunchtime

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			<ul style="list-style-type: none"> Each bubble will have a separate entrance into the dining hall. Gold and Silver Bubbles will sit at separate ends of the school hall. Staff serving meals and children eating their lunch will sanitise their hands immediately before <u>and after</u> eating. Dining tables will be arranged so that children do not sit facing each other and pupils will have set seats. Tables will be sanitised before food is served and at the end of lunchtime. Pupils will be served at their tables. 						
Mental health and wellbeing affected through isolation or anxiety about COVID-19	Staff Parents/ Carers Pupils	Raised anxiety levels Paranoia Mental illness Poor school attendance/ school refusal Reduction in parenting capacity	<p>Link to DfE Guidance on supporting children and young people's wellbeing; HSE work related stress and how to tackle it</p> <ul style="list-style-type: none"> Inform parents about steps the school is taking to reduce the risk of infection transmission. School staff will make time to talk with parents where there are concerns about children's mental health and wellbeing. The school will monitor attendance and active involvement in onsite as well as remote teaching. Absence will be followed up as a priority seeking to provide and signpost support as required. Staff and parents/carers will be provided with information and links to mental health and wellbeing support networks. Teachers will use Coram Life Education SCARF resources with pupils in all year groups. These promote positive behaviour, mental health, wellbeing, resilience and achievement. All staff completed safeguarding and child protection training in September 2020. They have also read the new Safeguarding and Child Protection Policy (September 2020) and its annex. Referrals for multiagency support (Early Help) 					Action: Headteacher & Teachers Monitoring: Headteacher & Teachers in Charge	Weekly monitoring - Thursday evening staff review meeting

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			<p>will be made as appropriate and in partnership with parents/carers wherever possible.</p> <ul style="list-style-type: none"> Across the period of national lockdown, staff may wear transparent face shields if they choose. The school has a supply of these. 						
Additional risks for those identified as clinically extremely vulnerable	Particular members of staff, pupils, parents and carers	Acute health complications and potential death as a result of contracting COVID-19	<p>Link to Government guidance on shielding and protecting people who are clinically extremely clinically vulnerable from COVID-19 (updated 28.10.20)</p> <ul style="list-style-type: none"> Current COVID-19 restrictions require extremely clinically vulnerable staff and pupils to resume shielding arrangements and work/learn from home. The school will support them to do this. Currently, no staff or pupils on roll meet the criteria for being extremely clinically vulnerable. Personal risk assessment for those who are clinically vulnerable will be reviewed and updated at the start of term 3. These will draw on guidance provided by the person, their parents in the case of children and relevant medical practitioners. Risk assessments will also take into account the national restrictions that are in place at this time. In the case of pupils, reference will be made to the school policy on 'Supporting Pupils With Medical Conditions'. 				<p>Action: Headteacher in partnership with staff and parents as required</p> <p>Monitoring: Headteacher as required</p>	<p>Risk assessments for clinically vulnerable staff to be updated by 13.01.21</p> <p>Monitored by Head</p>	
Identification of those at risk in the event of an outbreak at school	Particular members of staff, pupils, parents and carers	Acute health complications and potential death as a result of contracting COVID-19	<p>Link to Government Stay at Home advice; NHS Track and Trace advice; National lockdown: Stay at Home</p> <ul style="list-style-type: none"> The school holds up-to-date contact details for all staff, pupils and governors. Visitors to the school site are at the discretion of the Headteacher. They will sign in on arrival leaving with the school: personal name, date/time of entry, company name and a contact phone number. Storage of this data is managed according to the Trust's Retention Policy and is GDPR compliant. It would be used to support rapid contact tracing should this be required. 				<p>The school will hold a small number of COVID-19 testing kits. These will be available to members of the school community who would otherwise find it difficult to obtain a test</p>	<p>Action: Headteacher</p> <p>Monitoring: Headteacher</p> <p>Head - weekly on a Friday morning</p>	

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			<ul style="list-style-type: none"> In the event of a confirmed case of COVID-19 in the school community, the Headteacher will take swift action. The CEO of the Trust will be informed and guidance provided by the DfE Helpline and/or the local Health Protection Team (PHE) will be followed. This will include contact tracing and the requirement for those who have had close contact with the infected person to self-isolate for 10 days. In the event of a confirmed COVID-19 case, the Headteacher will also inform Somerset County Council through the Link Officer for Mendip, Claire Price czprice@somerset.gov.uk. Staff and pupils who meet the criteria for being clinically vulnerable or clinically extremely vulnerable are known to the Headteacher. In cases where a member of staff is pregnant, advice will be sought from the Trust Business Director on protective steps to be taken. In consultation with the member of staff, a risk assessment will be produced with advice taken from updated guidance (updated 30.12.20) produced by the Royal College of Obstetricians & Gynaecologists. The risk assessment may result in the member of staff being supported to work from home. 				that is required.		

Note: This risk assessment is a live document that is reviewed and updated as required, and at least weekly. Staff are encouraged to share with the Headteacher, any concerns they have about the management of risks associated with coronavirus. In the event of the Headteacher not being available or failing to respond in a manner that is deemed appropriate, staff members can contact the CEO or Chair of Governors.

Approval by Nunney LGB	11.01.21	Updates Made	<ul style="list-style-type: none"> Approved without amendment 	Signature	
Amended risk assessment for term 3 shared/ discussed with staff	13.01.21	Updates Made	<ul style="list-style-type: none"> None 	Signature	

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Review Date	15.01.21	Updates Made	•	Signature	
Review Date	22.01.21	Updates Made	•	Signature	
Review Date	29.01.21	Updates Made	•	Signature	
Review Date	05.02.21	Updates Made	•	Signature	
Review Date	12.02.21	Updates Made	•	Signature	

